

**SITE PLAN COMMITTEE
SEPTEMBER 10, 2002**

1. ROLL CALL

The meeting was called to order at 4:03 p.m. Committee members present were Chair Jeff Evans, Julie Aitken and Sam Engel, Jr. Also present were Planner Marcie Nolan and Secretary Janet Gale recording the meeting. Vice-Chair James Aucamp, Jr. and Michael Crowley were absent.

2. APPROVAL OF MINUTES: April 24, 2001
 May 8, 2001
 June 26, 2001
 August 21, 2001
 August 13, 2002

Ms. Aitken made a motion, seconded by Mr. Engel, to approve the minutes of April 24, 2001, May 8, 2001, June 26, 2001, August 21, 2001 and August 13, 2002. In a voice vote, with Vice-Chair Aucamp and Mr. Crowley being absent, all voted in favor. **(Motion carried 3-0)**

3. SITE PLAN

3.1 SP 7-3-02, Dutch & Delicious/Westport Business Park, 6575 Nova Drive (B-2)

Matthew Mitchell, representing the petitioner, was present. Ms. Nolan read the planning report (Planning and Zoning Division's recommendation: suitable for consideration).

Mr. Mitchell provided a detailed presentation to insure an accurate understanding of the project. Using renderings, photographs, computer enhancements, elevations and paint samples, he thoroughly explained the modifications and answered questions posed by Committee members.

Mr. Engel made a motion, seconded by Ms. Aitken, to approve subject to staff's recommendations if any were made. In a roll call vote, the vote was as follows: Chair Evans - yes; Vice-Chair Aucamp - absent; Ms. Aitken - yes; Mr. Crowley - absent; Mr. Engel - yes. **(Motion carried 3-0)**

4. OLD BUSINESS

There was no old business discussed.

5. NEW BUSINESS

There was no new business discussed.

6. COMMENTS AND/OR SUGGESTIONS

There were no comments and/or suggestions made.

7. ADJOURNMENT

As there was no further business and no objections, the meeting was adjourned at 4:25 p.m.

Date Approved: _____

Chair/Committee Member